

OFFICE USE

Initial Application Date_____

Application Completed_____Application #_____

CITY OF ASHEVILLE COMMERCIAL PERMIT APPLICATION

DEVELOPMENT SERVICES CENTER 161 S. CHARLOTTE ST. ROOM A101 PO BOX 7148 ASHEVILLE, NC 28802

(828) 259-5846 WWW.ASHEVILLENC.GOV

PLEASE PRINT CLEARLY AND CHECK CORRESPONDING BOXES FOR EACH PERMIT FOR THIS PROJECT.

PROJECT LOCATION

Number _____Direction _____Street Name_____

Lot # _____PIN#_____Area of Town (circle) East West

New Owner ☐ YES ☐ NO

Property Owner _____Mailing Address_____

City _____State _____Zip _____Phone#_____

Name of Business/Lessee _____Unit#_____

BUILDING PERMIT ☐ (3 copies of Construction Plans including Survey or Site Plan in each set)

Project Information(circle):

New Addition Remodel Repairs Reroof Moving Upfit Change of Use

Demolition ☐ Interior ☐ Entire Building ☐ Structural ☐ Non-Structural

Occupancy Type (circle) A1, A2, A3, A4, A5, B, E, F1, F2, H1, H2, H3, H4, H5, I1, I2, I3, I4, M, R1, R2, R3, R4, S2, S1

Construction Type (circle) I-A, I-B, II-A, II-B, III-A, III-B, IV-HT, V-A, V-B

Use of Property _____Property Description (circle) Owner Occupied Rental Sale # of Stories _____

Foundation Type (circle) Basement Crawlspace Slab on Grade Heating Source (circle) Electrical Gas

Change of Use ☐ YES ☐ NO Previous Use _____If Vacant, How Long _____

Sq. ft. Heated Space _____+ Sq. ft. Unheated Space, etc. _____= Total Sq. ft. _____

Sq. ft. of Carports, Decks, etc. _____Sq. ft. of Renovation/Additions _____

Description of Work_____

GRADING PERMIT ☐ (# of Plans required, Reference Chart)

PLANS INCLUDE:
Sketch Plan - 1 copy less than 10,000 sq ft disturbed
Formal Plan - 3 copies when 10,000 sq ft but less than 1 acre
4 copies when 1 acre and over is disturbed

Amount of Land to be Disturbed SQ. FT _____Acres _____

Person Engaged in or Name _____

Conducting the Land

Disturbing Activity Mailing Address _____

City _____State _____Zip _____

STORM WATER PERMIT ☐

*Required if impervious surface is 50 % or more of the total development and/or the total disturbed area is 1 acre or more.

The amount of impervious area (buildings, paved areas, etc.) after development will be SQ. FT. _____Acres _____

The amount of pervious area (landscape, etc.) after development will be SQ. FT. _____Acres _____

Will the Storm Water Facilities be privately maintained? ☐ YES ☐ NO

Section 7-12-2 UNIFIED DEVELOPMENT ORDINANCE – STATEMENT OF FINANCIAL RESPONSIBILITY AND OWNERSHIP: Grading and Stormwater Permits shall be disapproved unless accompanied by an authorized statement of financial responsibility and ownership. This statement shall be signed by the person financially responsible for the land-disturbing activity or his attorney in fact. The statement shall include the mailing and street addresses of the principal place of business of (1) the person financially responsible, (2) the owner of the land, and (3) any registered agents. If the person financially responsible is not a resident of North Carolina, a North Carolina agent must be designated in the statement for the purpose of receiving notice of compliance or non-compliance with the Grading and Stormwater Permit, this section 7-12-2, rules or orders adopted or issued pursuant to this section. If the applicant is not the owner of the land to be disturbed, the permit application must include the owner's written consent for the applicant to submit a permit application and to conduct the anticipated, development, redevelopment or land-disturbing activity.

THE UNDERSIGNED STATES THAT HE/SHE IS THE PERSON FINANCIALLY RESPONSIBLE FOR THE LAND DISTURBING ACTIVITY DESCRIBED IN THE ABOVE APPLICATION FOR GRADING PERMITS:

NAME _____MAILING ADDRESS_____

CITY _____STATE _____ZIP _____PHONE NUMBER_____

SIGNATURE _____PRINT_____

BY (IF ATTORNEY IN FACT) _____

ZONING PERMIT ☐ (2) Sets of 24 x 36 scaled site plans (1) Set of 11 x 17 reduced sized plans (1) Completed and Signed copy of the Level One Site Plan and/or Sketch plan checklist (whichever applies); (1) Complete copy of the Level One Fire Protection Review Form.

DRIVEWAY PERMIT ☐ (1 copy of Site Plan)

Width of driveway: _____

Corner radii: _____

Type of Drive Apron to be Constructed in Right-of-Way
(circle) CONCRETE STREET-TYPE

*Attach site plan showing proposed driveway location. Driveways shall be between 24’ and 36’ wide, and corner radii shall be 3 ½’, unless otherwise approved. Standard Detail 3.15, or 3.15A (see attached) shall be used for all driveways unless street-type driveway has been approved. Concrete or asphalt is required to 30’ beyond roadway edge, driveway may transition to other materials past this point. For multiple driveways, attach additional copies of this page.

Permits Requested		Plans Submitted	Contractor Business Name	State License #	Cost of Work	Permit Fees
☐	Building	☐			\$	\$
☐	Electrical	☐			\$	\$
☐	Mechanical	☐			\$	\$
☐	Plumbing	☐			\$	\$
☐	Fire Sprinkler	☐			\$	\$
☐	Fire Alarms	☐			\$	\$
☐	Refrigeration	☐			\$	\$
☐	Gas Piping	☐			\$	\$
☐	Hood System	☐			\$	\$
				Total Project Cost	\$	\$
				ICC Cost	\$	\$
					Fire Fee	\$
					Plan Review Fee	\$
					Zoning	\$
					Grading	\$
					Storm Water	\$
					Driveway	\$
					Address	\$
					4% Tech Fee	\$
					Total Fee	\$

Owner/Agent Signature

Address

City/State/Zip

Print Name

Phone or Cell

Fax#

E-Mail Address

Architect/Designer

Address

City/State/Zip

Print Name

Phone or Cell

Fax#

E-Mail Address

Signature of General Contractor or Authorized Agent

Address

City/State/Zip

Print Name

Phone or Cell

Fax#

E-Mail Address

I hereby certify that all information in this application is correct and all work will comply with the NC State Building Code and all other applicable State and local laws, including § 87-14 Workers’ Compensation. The Development Services Center will be notified of any changes in the approved plans or specifications for the project as permitted.

OFFICE USE

Zoning District _____

Building Value \$ _____

Required Setbacks: Front _____ Right _____ Left _____ Rear _____

Flood Plain ☐ Zone _____ Overlay Zone _____ Lot Size _____ SQ FT/Acre

WNC AIR QUALITY Approved _____ Denied: _____ Date: _____